Cancer Registry of Greater California
Researcher Check List

FOR SUBMITTING DATA REQUEST, CASE LISTING, OR LINKAGE APPLICATIONS

Contact information

Questions regarding initiating the process or questions regarding policies & procedures, please contact administrator at research@crgc-cancer.org.

Please Note: Allow for 3-4 weeks from the time of formal approval of your project to receipt of data.

Address: 1825 Bell Street, Suite 102, Sacramento CA 95825

Please send proposal and documents electronically as a PDF to the administrator. You may also mail information to her attention at the address above.

Required steps and documentation

• Review and complete the application requirements for "Policies and Procedures for Access to and Disclosure of Confidential Data from the California Cancer Registry."

• All items noted below can be found in the document noted above.

• For access to CRGC (Regions 2, 3, 4, 5, 6, 7, and 10) data, submit the following documents to the address noted above:

❑   Appropriate application (case-listing for data analysis, case-listing for patient contact, or linkage)

❑   Study protocol (without Appendices)

❑   Appendix 3: Agreement for Disclosure of CCR Data signed by the principal investigator and responsible institution official

❑   Copy of current IRB Approvals (both are required for all projects)
   ○ Institutional IRB approval
   ○ CDHS Committee for the Protection of Human Subjects (CPHS) IRB
   For CPHS IRB specific questions, contact CPHS directly

❑   List of requested data items from the CCR including brief justification
   ○ Data dictionary

❑   Notice of Grant Award if applicable

• Once CCR approves the project, we will send the approval and make arrangements for the processing and transfer of your data and/or linkage.